

## College of Medicine Tutorial Series

Library Dashboard

1. Select an uploaded video from Echo360 Personal Capture

	rses 🔹
Library	Search Q Filter by:
UPLOAD CONTENT	2
My Content	Ē
Shared with me	🛱 Test Mar 8, 2018 8:08 AM Megan-Test

2. Select the Publish button to associate the recording with a course

		INFO	PUBLISHING	SHARING		
Pu	blishin	g				
	Course	Course Name	Organization De	epartment Sections		
>	MAJ	Megan-Test	Medicine De	apartment Sections		

- 3. Select the course for publishing
- 4. Select the section

Publish to a new location	
Where?	Make available
To a course	Now
To an individual	On a specific date
	Don't make available
Choose a course	Make unavailable
Choose a section	2 Never
	On a specific date

- 5. Select New class to make a separate entry for the recording
- 6. Enter a name for the recording
- 7. Select a date when students may view the recording (optional)

name	2				6
ne					-2
date	art tir	10	Duration	,	

8. You may also set a closing date (students cannot view the recording after this date)



9. Click Publish to post your video in the course



10. You should see a green confirmation box

